

A. Application Format for Fresh Empanelment as Techno Economic Viability (TEV) Consultant.

**On the COMPANY'S/FIRM'S letter head**

**Application for Empanelment as Technical Consultant for TEV Study**

To,  
 The Deputy General Manager & CCO  
 State Bank of India,  
 Local Head Office, Kolkata  
 Samriddhi Bhawan,  
 Block -B, 3<sup>rd</sup> Floor.  
 1, Strand Road  
 Kolkata 700 001 (West Bengal)

Submitted through:.....Branch/RO/AO of State Bank of India

Sub: Request for empanelment as Technical Consultant for TEV studies on SBI Panel

We hereby apply for empanelment as Technical Consultant for TEV studies on SBI Panel and furnish hereunder the requisite supporting bio data/information /documents.

Sector(s) applied for:					
1	Name:			Office Address:	
Details of Promoters:					
Name:	Identifiers				Full Address
	DIN	PAN	Passport	Others (Aadhar Card No., Driving License)	
Name, Contact No. & Email ID of concerned officials					

2	Constitution (Copies of by-laws/ memorandum & Article of Association/Partnership Deed as applicable to be enclosed)			
3	Date of Establishment/ Date of registration/ Date of Incorporation			
4	Date of commencement of business			
5	Details of the Offices/Branches of the firm/company: : Other States			
6	PAN /TIN No			
7	Goods & Service Tax No. (Registered Office)			
8	<b>Details about the Firm/Company</b>			
a)	Brief Profile of the Firm			
b)	Nature of present activity of the firm/company			
c)	Brief particulars of activities other than TEV Studies			
	Applicants Financial Information as on.....in Lacs			
	1) Paid up Capital		2) Net worth	
	3) Income/Revenue		4) PAT	
	5) Borrowings		6) Debt/Equity Ratio	
	Particulars of Capital shares held (who have Controlling Interest)			
	Name of Holder	Resident/Non-Resident	Address	% of share holding
d)	Existing Banker Details			
e)	Engineering /Technical Degree of promoters/partners/directors/ key experts			
	Name	Designation	Technical Qualifications	Additional qualifications like MBA, LLB, CA, MCA, CS, ICWA, MCM etc.
				Industrial consultancy experience
	Supporting copies of all the qualifications needs to be attached			

f)	<p>Area of specializations / industry / sectors in which the firm have expertise in conducting TEV studies with specifying the reason thereof.</p> <p>Type of industry &amp; Size (Project outlay) for which the empanelment is sought:</p> <table border="1" data-bbox="345 394 1276 499"> <tr> <td data-bbox="345 394 656 447">Industry</td> <td data-bbox="656 394 966 447">Sub activity</td> <td data-bbox="966 394 1276 447">Project outlay</td> </tr> <tr> <td data-bbox="345 447 656 499"></td> <td data-bbox="656 447 966 499"></td> <td data-bbox="966 447 1276 499"></td> </tr> </table>	Industry	Sub activity	Project outlay												
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g)	<p>Details of Technical &amp; Managerial Staff</p> <table border="1" data-bbox="345 590 1276 919"> <thead> <tr> <th data-bbox="345 590 812 642">Particulars</th> <th data-bbox="812 590 1276 642">Numbers</th> </tr> </thead> <tbody> <tr> <td data-bbox="345 642 812 695">Diploma Holders</td> <td data-bbox="812 642 1276 695"></td> </tr> <tr> <td data-bbox="345 695 812 747">BE/B Tech/ME/M Tech</td> <td data-bbox="812 695 1276 747"></td> </tr> <tr> <td data-bbox="345 747 812 800">Management Graduate</td> <td data-bbox="812 747 1276 800"></td> </tr> <tr> <td data-bbox="345 800 812 919">Any additional qualifications like LLB/MBA/CS/CA/MCA/MCM/ICWA etc.</td> <td data-bbox="812 800 1276 919"></td> </tr> </tbody> </table>	Particulars	Numbers	Diploma Holders		BE/B Tech/ME/M Tech		Management Graduate		Any additional qualifications like LLB/MBA/CS/CA/MCA/MCM/ICWA etc.						
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h)	<p>Details of the present set up/infrastructure available to deal with TEV work</p>															
i)	<p>Any other credentials worth mentioning (with supporting documents)</p>															
9	<p>Particular of the current empanelment as Technical Consultants for TEV Studies with other Banks/Financial Institutions (Copy of current / active empanelment letters to be enclosed)</p>															
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	<p>Details of past experience as Technical Consultants for TEV Studies in last 3 financial years</p> <p>(Details to be furnished in the following format)</p> <table border="1" data-bbox="345 1709 1276 1936"> <thead> <tr> <th data-bbox="345 1709 477 1936">Name of Bank</th> <th data-bbox="477 1709 609 1936">Name &amp; address of Client</th> <th data-bbox="609 1709 740 1936">Date of Assignment</th> <th data-bbox="740 1709 872 1936">Loan Amt (FB &amp; NFB separately)</th> <th data-bbox="872 1709 1003 1936">Nature of Work</th> <th data-bbox="1003 1709 1136 1936">Name of Project with brief details (Sector, Project</th> <th data-bbox="1136 1709 1276 1936">Assignment completed on</th> </tr> </thead> <tbody> <tr> <td data-bbox="345 1936 477 1942"></td> <td data-bbox="477 1936 609 1942"></td> <td data-bbox="609 1936 740 1942"></td> <td data-bbox="740 1936 872 1942"></td> <td data-bbox="872 1936 1003 1942"></td> <td data-bbox="1003 1936 1136 1942"></td> <td data-bbox="1136 1936 1276 1942"></td> </tr> </tbody> </table>	Name of Bank	Name & address of Client	Date of Assignment	Loan Amt (FB & NFB separately)	Nature of Work	Name of Project with brief details (Sector, Project	Assignment completed on								
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						Cost, Name of Promoters/ Group, location, etc.)	
10	Registration with Professional bodies/organizations (national/international institution/agencies) such as Institute of Engineer, IBRD, Valuers etc.)						
11	Whether firm/any director/promoter/partner has been depaneled/ delisted/blacklisted by any Bank /FI/Organization in the past						
12	Any regulatory compliance issues faced by the agency/ promoters (TEV Consultancy Firm), if any, in the past 5 years and present status.						
13	Whether Proprietor/any director/promoter/partner/Associate is empaneled as valuer/stock auditor/ ASM in SBI Panel						

Please attach attested photocopies of the following documents:

Firm Profile	
Copy of Partnership Deed / MOA/ AOA/ROC Registration	
Supporting copies of education qualifications promoters/partners/directors/ key experts	
Supporting Copies of Additional/Higher Qualification (LLB/MBA/CS/CA/MCA/MCM/ICWA etc.)	
Profile/CV of Key Personnel/ Technical Expert / Director	
Detail of Staff (Engineer/Technical: CV, Certificate)	
Copy of Empanelment Letters as Technical Consultants from Banks/FIs/Organization for TEV Studies	
Summary of Assignments of TEV Studies conducted in last 2 Years (point No.10(b))	
Work Orders / Letter/Term of reference letter of TEV Assignments from Banks	
Copy of Pan Card/TAN Card	
Copy of IT Return of last 3 Years	
Audited B/S of Last 3 Years	
Copy of registration with professional body/Organization	
Two Specimen TEV Studies Reports (2 hard copies along with soft copies)	

I / We solemnly declare that we are not debarred / delisted by any Bank /FI/ RBI and any other body for any professional misconduct and our services have not been found deficient by any Bank/FI.

I / We solemnly declare that the above information furnished /submitted by me/us is complete and entirely true, and nothing has been concealed. I/we understand that any discrepancy/wrong information would lead to cancellation / de-empanelment as TEV consultant with immediate effect. I / We affirm that terms and conditions of State Bank of India relating to empanelment as Technical Consultant for TEV studies are/will be acceptable to us.

I/we hereby confirm that all the necessary supporting documents are enclosed with the application.

On Behalf of the firm

Name of the firm/company

Authorized Signature Name & Designation Stamp of the Firm
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Place:

Date: